

PROFESSIONAL SERVICE NETWORK



FORD PARTS



CDK Global

- User Interface under the “Parts” section where the dealership should choose Wholesale under the “Sale Type”.
- In the section to the right under “Whsle Comp Code”, the dealership should select for Y FORD (FO).

Name Profile

Profile	Privacy	Demographic	Service	Parts	Value	General	Comments	Receivable	A/P	Vehicle	Employee						
Parts																	
Branch: 01																	
Sale Type: W-WHOLESALE																	
Price Level-Pts: 132 Price Level-Svc:																	
Tax Exempt: Yes <input type="checkbox"/> RO Sales Exempt																	
Tax Exempt#:																	
Tax Codes																	
<table border="1"> <thead> <tr> <th>Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>												Code	Description				
Code	Description																
Pay Method: 2-CRED CD																	
PO Required: No																	
PO#:																	
Sales Territory:																	
Wholesale Compensation																	
Whsle Comp Fleet#:																	
Whsle Comp Code																	
<table border="1"> <thead> <tr> <th>Make</th> <th>Comp Code</th> </tr> </thead> <tbody> <tr> <td>FO</td> <td>Y</td> </tr> </tbody> </table>												Make	Comp Code	FO	Y		
Make	Comp Code																
FO	Y																
Shipping and Billing																	
Ship Via:																	
Ship To																	
<table border="1"> <thead> <tr> <th>Name ID</th> <th>Name</th> <th>Address</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>												Name ID	Name	Address			
Name ID	Name	Address															
Remarks:																	
Remarks:																	
Route:																	

[USER-DEFINED FIELDS](#)

PROFESSIONAL SERVICE NETWORK



FORD PARTS



CDK Global

- Parts Cust Type should be W for Wholesale
- Comp Lines should be Y for Ford

```
General service Parts Followup receivables vendors uTil eXit
LFOB-I I Add/Update Names - Parts ej67942 M4699
Cntl Type: 4 Control: ██████████ Name1-> ██████████
Entry Date: ██████████ Name2-> ██████████
-----
Parts Customer? Y Invoice Copies: 1
Sale Type: CASHB/S Require PO? N
Price Code: 20 Cross-reference Names-> Y
RO Price Code: Ship-to Addresses-> Y
Taxable? N Ship Via: UDL CC
Tax Code: Outside Salesperson-> Y
Tax-exempt #-> Y Special Instructions-> Y
Tax-exempt Desc: 1 Comp Lines-> Y
Parts Cust Type: W
```

```
General service Parts Followup receivables vendors uTil eXit
LFOB-I I Add/Update Names - Parts
Cntl Type: 4 Control: ██████████ Name1-> ██████████
Entry Date: 10/14/2021 Name2-> ██████████
-----
Parts Customer? Y
Sale Type: CASHB/S
Price Code: 20 Cross-reference Names-> Y
RO Price Code: Ship-to Addresses-> Y
Taxable? N Ship Via: UDL CC
Tax Code: Outside Salesperson-> Y
Tax-exempt #-> Y Special Instructions-> Y
-Comp Lines- Code
CHRYSLER █
FORD W
VOLVO
```

PROFESSIONAL SERVICE NETWORK



FORD PARTS



Reynolds and Reynolds

Customer Type definitions

CUSTOMER TYPE CODES

Enter the appropriate customer type code on each invoice or repair order entered in your dealership system.

IMPORTANT: In your DMS customer data base, be sure to code each of your wholesale customers according to these codes.

W	Wholesale – Over-the-counter sale to professional installer business registered with a state tax exemption ID or federal business tax ID
X	Fleet – Must have a Fleet Identification Number (FIN) or be a commercial fleet with a federal business tax ID and have at least 5 active Ford/Lincoln vehicles.
G	Government Account – Must be a tax-exempt federal or state government account or subdivision, e.g. school district.
B	Body Shop -- Must be a registered business with a state tax exemption ID or federal business tax ID.
J	Jobbers (See criteria in this section. If you have a question about eligibility, contact WINS Headquarters.)
Y	Ford/Lincoln Dealer – Sale by MRD to another local Ford/Lincoln dealer on an emergency basis or through RAPID Referral
R	Retail customer – Over-the-counter sale to a non-dealership repair shop or an individual customer (oil/oil filters packaged for individual resale)

PROFESSIONAL SERVICE NETWORK



FORD PARTS



Motorcraft



Omnecraft

Reynolds and Reynolds

- Whsle Comp Code should be W

NAME ID	XXXXXXXXXX	RES PHONE	XXXXXXXXXX
NAME	XXXXXXXXXX	BUS PHONE	XXXXXXXXXX
BRANCH	1		
SALE TYPE (R/W/I)	W		
WHSLE COMP CODE	W	WHSLE COMP FLEET#	
PAY METHOD/?	2	CREDIT CARD	
PRICE LEVEL-PARTS	6	PRICE LEVEL-SERVICE	
PO REQUIRED (Y/N)	N		
PO#			
SALES TAX CODE			
SHIP VIA	1		
SHIP TO CUST#/?			
0 TAX EXEMPT (Y/N)	Y	TAX EXEMPT#	XXXXXXXXXX
1 BILLING REMARKS 1			
2 SALES TERRITORY	1		
3 DELIVERY ROUTE			
4 RO SALES EXEMPT (Y/N)			

(LINE#) (M=MODIFY) (U=UDF) (D=DELETE) (E=ENTER) █

PROFESSIONAL SERVICE NETWORK



FORD PARTS



DealerTrack

- Wholesale Comp should be W
- Customer Type should be Wholesale

Wholesale Comp:

Number **Type**

Price Level PL-6: List Less 32%

Code 1

Code 2

Order Deposit Percent

Service Labor Rate

Customer Type Retail Wholesale

PROFESSIONAL SERVICE NETWORK



FORD PARTS



Notes

- In general, when a dealership makes updates to the Customer Coding of a customer all of the information will update from that point forward.
- In order for any past invoices to be considered, the dealership will need to request an invoice re-transmission from their DSP for the time period in question - present.